

Reward Policy

Date: 09.03.2024
22-07-2024

OFFICE ORDER

Quality research publications are very important for any technical institution. Accreditation agencies like NBA, NACC and National Institutional Ranking Framework (NIRF) emphasize on research publications in journals and conferences indexed by Scopus, Web of Science and other reputed independent agencies.

SCImago Journal Rank (SJR) indicator is a measure of the scientific influence of scholarly journals that accounts for both the number of citations received by a journal and the importance or prestige of the journals where the citations come from.

SJR is one of the internationally recognized standards for identifying the quartile of a journal. Each subject category of journals is divided into four quartiles: Q1, Q2, Q3, and Q4.

Q1 is occupied by the top 25% of journals in the list

Q2 is occupied by journals in the 25% to 50% group

Q3 is occupied by journals in the 50% to 75% group

Q4 is occupied by journals in the 75% to 100% group

Abstracting & Indexing

Type	Abstracting & Indexing	
A	SCOPUS	
B	WEB of SCIENCE	Arts & Humanities Citation Index
C		Science Citation Index Expanded
		Social Science Citation Index

This policy has been revisited towards the Scheme of Rewarding the faculty whose papers are published in the journals. The revised version is being implemented from the current Academic Year 2024-2025 w.c.f. 1st July 2024 upon the approval of the Director HITAM, for the papers published in the Journals under various categories as mentioned in the table.

Publication Incentives

Scimago Journal Ranking (SJR)	Incentive Amount in (Rs.)
(A/B/C)	
Q1 & Q2	15,000
Q3 & Q4	10,000
Conference Publication (Scopus indexed)	5,000
Patent Publications (HITAM as applicant)	5,000
Book Chapters with ISBN	3000 (International), 2000 (National)
Complete Book with ISBN	5000

NOTE:-

- The incentive amount can be claimed by only 1 Author from HITAM amongst many (if any), for the Paper falling into any of the A or B or C category, and the amount is as mentioned below:
 - 1st position 100% of the Incentive Amount.
 - 2nd position 80% of the Incentive Amount.
 - 3rd position 60% of the Incentive Amount.
 - 4th position 40% of the Incentive Amount
 - 5th position 20% of the Incentive Amount.
- For papers published in a journal through conference, the faculty can apply for reimbursement either in journal category (Q1/Q2/Q3/Q4) or conference category.
- For the conferences organized by HITAM, the registration fee for HITAM faculty will be fully reimbursed by the Institute, however no reward is permissible.
- Permission to attend Conference (Scopus approved) will be given as OD for the day of presentation in the conference based on exigencies of work and only once in a Semester.
- Once the paper is published, before applying for reward, the faculty has to submit the details as mentioned in Annexure 1 and 2.
- All papers (to Journals or Conferences) are to be submitted after proper plagiarism check and language check through proper channels.
- Affiliation of College name should be properly mentioned and even the institute to be acknowledged suitably.
- In a Scenario where the author has more than one affiliation, the author should mention all the affiliations.
- To enhance Research & quality publications, clusters with respect to specializations will be functional in HITAM
- Any Patent is filed/published/granted then HITAM should be the applicant to become eligible for reward.
- Any book chapter/book published by the faculty then HITAM should be an affiliation of that faculty in the author page.
- The revised policy will be with effect from 01 July 2024.
- Any other requirement beyond the defined policy shall be discussed case to case by the committee.

*Admin
committee*

Recommended by

[Signature]
Approved by

Prepared by

*SD
Assistant Dean R&D.*

